

PART 1 - PUBLIC

Decision Maker: Environment PDS Committee

Date: 1 March 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER

Contact Officer: Linda Winder, Office Resources Manager
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Chief Officer: Nigel Davies, Director of Environmental Services

Ward: N/A

1. Reason for report

1.1 Members are asked to review the Committee's work programme for 2010/11 and to consider:

- progress on decisions from previous meetings of the Committee;
- the Contracts summary for the Environment Portfolio.

2. **RECOMMENDATION**

2.1 **That the Committee:**

- Review the draft work programme attached as Appendix 1;**
- Review the progress report related to previous Committee requests as set out in Appendix 2; and**
- Note the Environment Portfolio contracts listed in Appendix 3.**

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Quality Environment.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Environment Portfolio latest approved budget
 4. Total current budget for this head: £37.6m and £3.366 million of LIP funding from TfL
 5. Source of funding: N/A
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Staff

1. Number of staff (current and additional): 225 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 Forward Programme

- 3.1.1 The table in **Appendix 1** sets out the Environment Forward Programme for 2010/11, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.1.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

3.2 Previous Requests by the Committee

The regular progress report on decisions previously taken by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

3.3 Contracts Register

Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval to an extension, will be sought.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is required to prepare a forward work plan, which is reported in turn to the Executive and Resources PDS Committee.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2010/11 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2011

Environment PDS – 5 April 2011		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	Routine report
Budget Monitoring 2010/11	Finance	For pre-decision scrutiny
Draft Environment Portfolio Plan	C&SS	For pre-decision scrutiny
Approval of the Council's Final Local Implementation Plan (LIP)	T&H	For pre-decision scrutiny
Chislehurst Bridge replacement	T&H	Environment PDS: 5 April 2011 E&R PDS: 30 March 2011 Executive: 6 April 2011
Public Toilet Provision	SS&G	For pre-decision scrutiny
Parking Issues	C&SS	For pre-decision scrutiny
Design Protocol and Consultation Policy for Traffic Schemes	T&H	For pre-decision scrutiny
Sustainability Review	C&SS	For pre-decision scrutiny
Chislehurst Conservators – Nominations for Election	SS&G	For pre-decision scrutiny
CPZ Review of Parking Permit Fees (Borough wide)	T&H	For pre-decision scrutiny
Flood and Water Management Act 2010	T&H	For pre-decision scrutiny
NRSWA - Inspection of Street Works Contract 2010 – Extension	T&H	For pre-decision scrutiny
Environment PDS – May 2011		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	Routine report
Environment Portfolio Plan	C&SS	For pre-decision scrutiny
Environment PDS – Sept 2011		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	Routine report
Budget Monitoring 2010/11	Finance	For pre-decision scrutiny
Cleansing Contract – Tender Award Recommendations	SS&G	Environment PDS: Sept 2011 E&R PDS: Sept 2011 Executive: Sept 2011

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
08.06.10	Bring a report forward setting out design and consultation policy for traffic schemes	Scheduled for 1 March PDS Committee
28.09.10	Review policy on season tickets and vouchers	Scheduled as part of the mobile phone parking report for 1 March PDS Committee
09.11.10	Officer support be provided to a member working party examining highway maintenance	Working party has been established by the Portfolio Holder and is due to meet on 28 January
29.11.10	One-off informal meeting for Members to be held as part of the feasibility study on a park and ride scheme	Meeting will be organised once feasibility work has commenced
29.11.10	Action to minimise risk of financial penalties under the Carbon reduction Commitment to be set out in the 2011/12 Portfolio Plan	This will be included in the draft Portfolio Plan
11.1.11	Information on additional costs incurred in snow clearance should be released to the press	Completed
11.1.11	Identify whether modal shift was contributing to reduced parking demand in Bromley town centre	Effect is negligible; reduced parking demand is almost entirely recessionary
11.1.11	Street lighting energy savings, from light spacing, dimming and reduced wattage, to be kept under review	A further report on progress will be made in 2011/12

Appendix 3

Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Transportation Consultancy	01.04.06	31.03.11		Aecom	1.25m	250,000	
Street Lighting Consultancy	01.04.06	31.03.11		W. S. Atkins	319,000	106,000	
Highways Consultancy	01.04.06	31.03.11		Aecom	1.94m	649,000	
<i>Transportation Consultancy (inc. Lighting and Highways)</i>	<i>01.04.11</i>	<i>Ongoing</i>		<i>TfL Framework</i>	<i>1.2m (If used for maximum length of 6 years)</i>	<i>200,000</i>	<i>Contract review April 2012</i>
Gully Cleansing	01.08.05	31.07.09	31.07.11	Conways	840,000	210,000	Will be merged with Street Cleaning contract from March 2012
Street Cleaning	29.03.05	28.03.10	28.03.12	Keir	19.6m	4.52m	E&R PDS - Sept 2011 Env PDS - Sept 2011 Executive - Sept 2011
Parking ICT		31.03.12	n/a	Civica			
Removal of surface vegetation from Public Rights of Way	01.05.10	30.04.12	Option for one year extension	Holwood GM Ltd	19,850	59,580	
Removal of Abandoned Vehicles	01.10.10	30.09.12	Option for a one year extension	Pick a Part	10,600	31,980	
Fleet Hire	05.11.06	04.11.12		London Hire	674,383	112,383	
Bus Route design (Pan-London contract)	01.01.08	01.01.13		Mott Macdonald	1.5m	300,000	
Bus Route design (Pan-London contract)	01.01.08	10.01.13		Buchanan	1.5m	300,000	
Street Lighting Maintenance	01.04.07	31.03.11	31.03.13 Further extension possible to 31.03.15	May Gurney	7.1m	1.8m	
Inspection of Street Works	01.04.10	01.04.13		B&J	900,000	312,000	

Ambulance hire	05.11.07	04.11.13		London Hire	2.03m	339,000	
Playground maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	
Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Waste Disposal	24.02.02	23.02.16	N/A	Veolia		9.19m	
Waste Collection	01.11.01	23.02.16	N/A	Veolia	37.3m	6.21m	
Parking	01.10.06	30.09.11	30.09.16	Vinci Park	10.79m	2.16m	
Maintenance & repair of vehicles	01.04.10	31.03.17	Option for 2 year extension	KCC	940,000		
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17	Option for one year extension	O'Rourke	17m	2.4m	
Highway Maintenance – Major	01.10.10	30.09.17	Option for one year extension	FM Conway	26m	3.7m	
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Grounds Maintenance	01.01.08	31.12.17		English Landscapes	26.1m	2.75m	
Landfill Site Monitoring	28.07.10	27.07.17	Option for 2 year extension	Enitial	952,000	136,000	
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	